



**OXFORDSHIRE  
COUNTY COUNCIL**

# **Forward Plan**

**February - May 2022**

Liz Leffman  
Leader of the Council  
County Hall, Oxford OX1 1ND

Date Issued: *4 January 2022*



## The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.<sup>1</sup> This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online<sup>2</sup>. Copies can be supplied on request, at a charge to cover copying costs.

### Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to [forward.plan@oxfordshire.gov.uk](mailto:forward.plan@oxfordshire.gov.uk).

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online<sup>3</sup>.

---

<sup>1</sup> [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 14 – Decision Making

<sup>2</sup> [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

<sup>3</sup> [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

## Members of the Cabinet

<b>Cabinet Member</b>	<b>Main Areas of Responsibility</b>
Leader of the Council <i>Councillor Liz Leffman</i>	Strategy; corporate and community leadership; strategic communications; major external partnerships; regional and strategic infrastructure and planning; economic growth and development; Districts Liaison
Deputy Leader of the Council and Cabinet Member for Children, Education & Young People's Services <i>Councillor Liz Brighthouse OBE</i>	Children Social Care; Education; 0-5 Offer; Youth Offer
Cabinet Member for Corporate Services <i>Councillor Glynis Phillips</i>	Governance and Legal; HR and industrial relations; Cherwell partnership agreement; Broadband/ICT; Customer services; Communications
Cabinet Member for Community Services & Safety <i>Councillor Neil Fawcett</i>	Cultural Services, Registration service, Library service, Coroner's service, Music service, Museum service, History service; Fire & Rescue Service; Trading Standards; Emergency Planning; Community Safety; Gypsies & Travellers
Cabinet Member for Climate Change Delivery & Environment <i>Councillor Dr Pete Sudbury</i>	Climate Change; Waste Disposal and recycling centre; Countryside Operations & Volunteers; Ecology/Archaeology/Heritage; Water Strategy – TW Reservoir; Energy Strategy; Minerals & Waste Planning; Lead Flood Authority – Oxford Flood Alleviation Plan; Tree Strategy; Highways Verge Management Strategy; HGV Weight Routes
Cabinet Member for Highway Management <i>Councillor Tim Bearder</i>	Highways Delivery Operations – structures and maintenance; Network management; Public Rights of Way; Supported Transport; Fix My Street; Walking and Cycling – Maintenance; LCWIPs/LTNs; Street lighting; Travel Hubs; Public transport – Bus Strategy/Universal Payment/Maps; Cycle Parking; School Streets; 20 Is Plenty – implementation; Enforcement; Car Parking Strategy
Cabinet Member for Travel & Development Strategy <i>Councillor Duncan Enright</i>	Government Bids for Funding Initiatives; Infrastructure strategy (OXIS); Digital Connectivity Broadband; Regional and Strategic Infrastructure - Capital Delivery of Major projects; Rail – Cowley/Grove/Worcester Line/Witney; Connecting Oxford; ZEZs/AQMAs/Live Digital Air Quality Display; Travel Hubs; Working Place Levy/Congestion Charge; Waterways; Tourism / economic development
Cabinet Member for Finance <i>Councillor Calum Miller</i>	Finance; Property/Investments; Procurement
Cabinet Member for Adult Social Care <i>Councillor Jenny Hannaby</i>	Adult Social Care; Carers services; Support to: People with learning disabilities, Physical disability services, People living with impact of a brain injury, People living with a long-term condition, Older people services, Safeguarding adult services, Homelessness, Hospital discharge; Mental health; Health Partnerships
Cabinet Member for Public Health & Equality <i>Councillor Mark Lygo</i>	Public Health; Covid Renewal; Voluntary Sector; Equalities

The Forward Plan

**Cabinet Meetings**

**18 January 2022**

<b>Item to be considered</b>	<b>Decision Maker</b>	<b>Key Decision (yes/no)</b>	<b>Exempt Information</b>	<b>Consultation</b>	<b>Reason for Amendment (if any)</b>	<b>Cabinet Member</b>	<b>Contact Officer</b>	<b>Report by</b>
<p><b>Traffic Management Act - Part 6 Powers for Oxfordshire (Civil Enforcement of Moving Traffic Offences)</b> <i>(Ref: 2021/198)</i></p> <p>To seek agreement to apply for a Designation Order for Oxfordshire.</p>	Cabinet <i>(18 January 2022)</i>	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Highway Management	Keith Stenning, Head of Service - Network Management Tel: 07584 581214	Corporate Director Environment & Place
<p><b>Kidlington Local Cycling and Walking Infrastructure Plan (LCWIP)</b> <i>(Ref: 2021/185)</i></p> <p>To seek approval of the LCWIP policy for the Kidlington (and neighbouring areas).</p>	Cabinet <i>(18 January 2022)</i>	Yes - Affects more than 1 division	None	Early 2021		Cabinet Member for Highway Management	Eric Stevens, Principal Infrastructure Planner Tel: 07436 700673	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>HIF1 - Amendments to the Grant Determination Agreement</b> (Ref: 2021/221)</p> <p>To seek approval of the amendment to grant determination agreement (GDA) with Homes England and delegation to officers and to note:</p> <ul style="list-style-type: none"> <li>- progress made and changes to the scheme programme; and</li> <li>- requirement for CPO process to follow GDA changes</li> </ul>	Cabinet (18 January 2022)	Yes - Affects more than 1 division	Yes - Category 3 - Commercially Sensitive - Annex	N/A	Decision due date for Cabinet changed from 21/12/2021 to 18/01/2022. Reason: Further work required.	Cabinet Member for Travel & Development Strategy	Tom Shuttleworth, A40 Programme Lead Tel: 07908 059132	Corporate Director Environment & Place
<p><b>A40 HIF2 Smart Corridor - Compulsory Purchase and Side Road Orders</b> (Ref: 2021/131)</p> <p>To seek approval of the Statement and Orders Plans and approval to make the Compulsory Purchase and Side Road Orders.</p>	Cabinet (18 January 2022)	Yes - Affects more than 1 division	None	N/A	Decision due date for Cabinet changed from 21/12/2021 to 18/01/2022. Reason: Further work required.	Cabinet Member for Travel & Development Strategy	Tom Shuttleworth, A40 Programme Lead Tel: 07908 059132	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Budget &amp; Business Planning Report - 2022/23 - January 2022</b> (Ref: 2021/136)</p> <p>Cabinet proposes 2022/23 revenue budget, MTFP and capital programme for recommendation to Council in light of comments from the Performance &amp; Corporate Services Overview &amp; Scrutiny Committee and consultation feedback. Includes the Review of Charges.</p>	<p>Cabinet (18 January 2022)</p>	<p>Yes - Revenue Expenditure &gt; £500,000</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Finance</p>	<p>Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163</p>	<p>Director of Finance</p>
<p><b>Delegated Powers - January 2022</b> (Ref: 2021/138)</p> <p>To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.1 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.</p>	<p>Cabinet (18 January 2022)</p>	<p>No</p>	<p>None</p>	<p>N/A</p>		<p>Leader</p>	<p>Colm Ó Caomhánaigh, Committee Officer Tel: 07393 001096</p>	<p>Director of Law &amp; Governance</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Outline Proposal to Lease Council Land</b> (Ref: 2021/241)</p> <p>To consider proposal and fully understand implications of such a proposal.</p>	Cabinet (18 January 2022)	No	Yes - Category 3 - Commercially Sensitive - Annex	N/A		Cabinet Member for Finance	Steve Jorden, Corporate Director - Commercial Development Assets & Investments Tel: 07881 588887	Corporate Director - Commercial Development, Assets and Investment

**15 February 2022**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>COVID Progress and Planning Update</b> (Ref: 2021/222)</p> <p>To review progress and planning for COVID-19 response, recovery and renewal.</p>	Cabinet (15 February 2022)	Yes - Affects more than 1 division	None	N/A	Decision due date for Cabinet changed from 18/01/2022 to 15/02/2022. Reason: Further work required.	Leader	Robin Rogers, Programme Director COVID Response Tel: 07789 923206	Chief Executive
<p><b>Consultation and Engagement Strategy</b> (Ref: 2021/165)</p> <p>To seek approval of the overall consultation and engagement approach and proposals within the Cabinet paper submitted.</p>	Cabinet (15 February 2022)	Yes - Affects more than 1 division	None	N/A	Decision due date for Cabinet changed from 16/11/2021 to 15/02/2022. Reason: Further work required.	Cabinet Member for Corporate Services	Kerry Middleton, Head of Communications, Marketing and Engagement Tel: 07586 479081	Head of Communications, Marketing & Engagement



The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>West Oxfordshire Civil Parking Enforcement</b> (Ref: 2021/217)</p> <p>To seek approval to terminate the agency agreement with West Oxfordshire District Council for the provision of civil parking enforcement services.</p>	Cabinet (15 February 2022)	Yes - Affects more than 1 division	None	West Oxfordshire District Council		Cabinet Member for Highway Management	Keith Stenning, Head of Service - Network Management Tel: 07584 581214	Corporate Director Environment & Place
<p><b>OCC Social Value Policy</b> (Ref: 2021/223)</p> <p>To seek approval for final draft version of the OCC Social Value Policy.</p>	Cabinet (15 February 2022)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Finance	Becky Spencer, Procurement Policy & Governance Officer Tel: 07912 476711	Head of Procurement Contract Management
<p><b>Oxfordshire Infrastructure Strategy (OxIS) Stage 1 - Endorsement to Final Report</b> (Ref: 2021/163)</p> <p>To seek endorsement of the OxIS Stage 1 and consider how the framework can be integrated into County Council process on infrastructure prioritisation.</p>	Cabinet (15 February 2022)	No	None	Undertaken in July/August 2021	Decision due date for Cabinet changed from 21/12/2021 to 15/02/2022. Reason: Further work required.	Cabinet Member for Travel & Development Strategy	James Gagg, Principal Infrastructure Planner Tel: 07776 997303  Louise Wicks, OxCam Corridor Co-ordinator Sec Tel: 07557 082598	Corporate Director Environment & Place

The Forward Plan

15 March 2022

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Waste and Minerals Authorities Monitoring Report 2019</b> (Ref: 2021/211)</p> <p>To seek approval of the Authorities Monitoring Report for 2019.</p>	Cabinet (15 March 2022)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Climate Change Delivery & Environment	Charlotte Simms, MWLP Principal Planner Tel: 07741 607726	Corporate Director Environment & Place
<p><b>Waste and Minerals Authorities Monitoring Report 2020</b> (Ref: 2021/212)</p> <p>To seek approval of the Authorities Monitoring Report for 2020.</p>	Cabinet (15 March 2022)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Climate Change Delivery & Environment	Charlotte Simms, MWLP Principal Planner Tel: 07741 607726	Corporate Director Environment & Place
<p><b>National Bus Strategy - Enhanced Partnership</b> (Ref: 2021/214)</p> <p>To seek approval of the Enhanced Partnership to come into effect from 1 April 2022.</p>	Cabinet (15 March 2022)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Highway Management	John Disley, Infrastructure Strategy & Policy Manager Tel: 07767 006742	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Network Management Plan 2022-2027</b> (Ref: 2021/238)</p> <p>To seek approval of the content of the Network Management Plan 2022-2027.</p>	Cabinet (15 March 2022)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Highway Management	Keith Stenning, Head of Service - Network Management Tel: 07584 581214	Corporate Director Environment & Place
<p><b>Capital Programme Monitoring Report - January 2022</b> (Ref: 2021/183)</p> <p>Financial Report on capital spending against budget allocations, including any necessary capital programme approvals.</p>	Cabinet (15 March 2022)	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Director of Finance
<p><b>Workforce Report and Staffing Data - Quarter 3 - October-December 2021</b> (Ref: 2021/162)</p> <p>Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.</p>	Cabinet (15 March 2022)	No	None	N/A	Decision due date for Cabinet changed from 15/02/2022 to 15/03/2022. Reason: Further work required.	Cabinet Member for Corporate Services	Karen Edwards, Director of Human Resources Tel: 07825 521526	Director of Human Resources

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Community Risk Management Plan (CRMP) 2022-26 - Public Release</b> (Ref: 2021/120)</p> <p>To seek approval of the document for public release.</p>	Cabinet (15 March 2022)	No	None	N/A		Cabinet Member for Community Services & Safety	Paul Bremble, Group Manager - Strategic Risk & Assurance Tel: 07990 780815	Chief Fire Officer & Head of Community Safety
<p><b>Water Resources - Regional Plan Consultation Response</b> (Ref: 2021/239)</p> <p>To seek agreement of the content of a response to the consultation draft Water Resources South East Regional Plan.</p>	Cabinet (15 March 2022)	No	None	N/A		Cabinet Member for Climate Change Delivery & Environment	Rachel Wileman, Assistant Director Strategic Infrastructure Planning Tel: 07554 103491  Lynette Hughes, Principal Planner Tel: 07920 084360	Corporate Director Environment & Place
<p><b>Highway Works Bond for Development with Public Bodies</b> (Ref: 2021/233)</p> <p>To seek approval for delegated powers to negotiate alternative Section 278 bond solutions with recognised Public Bodies to the Corporate Director for Environment &amp; Place.</p>	Cabinet (15 March 2022)	No	None	N/A		Cabinet Member for Travel & Development Strategy	Julian Richardson, Senior Engineer (Road Agreements Team C&W) Tel: 07825 052736	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Business Management &amp; Monitoring Report - January 2022</b> (Ref: 2021/184)</p> <p>To note and seek agreement of the report.</p>	Cabinet (15 March 2022)	No	None	N/A		Cabinet Member for Finance	<p>Louise Tustian, Head of Insight &amp; Corporate Programmes Tel: (01295) 221786</p> <p>Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163</p>	<p>Corporate Director Customers, Organisational Development &amp; Resources</p> <p>Director of Finance</p>
<p><b>Proposal for the Lease of Council Owned Land</b> (Ref: 2021/242)</p> <p>To seek approval to enter into an agreement (or not) to lease Council owned land.</p>	Cabinet (15 March 2022)	No	Yes - Category 3 - Commercially Sensitive - Annex	N/A		Cabinet Member for Finance	<p>Steve Jorden, Corporate Director - Commercial Development Assets &amp; Investments Tel: 07881 588887</p>	<p>Corporate Director - Commercial Development, Assets and Investment</p>

The Forward Plan

26 April 2022

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Library and Heritage Strategy</b> (Ref: 2021/234)</p> <p>To seek approval and delegated responsibility to Portfolio Holder and Directors to implement the strategy.</p>	Cabinet (26 April 2022)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Community Services & Safety	Mark Haynes, Director for Customer & Culture Services Tel: 07586 479051	Corporate Director Customers, Organisational Development & Resources
<p><b>Oxfordshire Food Strategy</b> (Ref: 2021/129)</p> <p>To seek approval of the Oxfordshire Food Strategy and agree the actions that the County Council will undertake.</p> <p><b>Joint Responsibilities:</b> Cabinet Member for Climate Change Delivery &amp; Environment and Cabinet Member for Public Health &amp; Equality</p>	Cabinet (26 April 2022)	No	None	N/A	Decision due date for Cabinet changed from 18/01/2022 to 26/04/2022. Reason: Further work required.	Cabinet Member for Climate Change Delivery & Environment  Cabinet Member for Public Health & Equality	Lauren Rushen, Policy Officer Tel: 07990 367851	Corporate Director Customers, Organisational Development & Resources

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Oxfordshire Strategic Rail Freight Interchange</b> (Ref: 2021/164)</p> <p>To seek delegated authority for officers to respond in the council's statutory consultee role, to consultations on this proposed development, which, as Nationally Significant Infrastructure Project, falls outside the council's current Scheme of Delegation.</p>	Cabinet (26 April 2022)	No	None	N/A	Decision due date for Cabinet changed from 16/11/2021 to 26/04/2022. Reason: Further work required.	Cabinet Member for Travel & Development Strategy	Joy White, Principal Transport Planner Tel: 07554 103522	Corporate Director Environment & Place
<p><b>Business Management &amp; Monitoring Report - February 2022</b> (Ref: 2021/200)</p> <p>To note and seek agreement of the report.</p>	Cabinet (26 April 2022)	No	None	N/A		Cabinet Member for Finance	<p>Louise Tustian, Head of Insight &amp; Corporate Programmes Tel: (01295) 221786</p> <p>Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163</p>	<p>Corporate Director Customers, Organisational Development &amp; Resources</p> <p>Director of Finance</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Delegated Powers - April 2022</b> (Ref: 2021/201)</p> <p>To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.1 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.</p>	Cabinet (26 April 2022)	No	None	N/A		Leader	Colm Ó Caomhánaigh, Committee Officer Tel: 07393 001096	Director of Law & Governance

**24 May 2022**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Appointments 2021/22</b> (Ref: 2021/219)</p> <p>To consider member appointments to a variety of bodies which in different ways support the discharge of the Council's Executive functions.</p>	Cabinet (24 May 2022)	No	None	N/A		Leader	Colm Ó Caomhánaigh, Committee Officer Tel: 07393 001096	Director of Law & Governance



The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Customer Experience Strategy</b> (Ref: 2021/235)</p> <p>To seek approval and delegated responsibility to Portfolio Holder and Directors to implement the strategy.</p>	Cabinet (24 May 2022)	No	None	N/A		Cabinet Member for Corporate Services	Mark Haynes, Director for Customer & Culture Services Tel: 07586 479051	Corporate Director Customers, Organisational Development & Resources
<p><b>Business Management &amp; Monitoring Report - March 2022</b> (Ref: 2021/218)</p> <p>To note and seek agreement of the report.</p>	Cabinet (24 May 2022)	No	None	N/A		Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786  Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Corporate Director Customers, Organisational Development & Resources  Director of Finance
<p><b>Provisional Capital Outturn 2021/22</b> (Ref: 2021/225)</p> <p>To note the performance against the capital programme for 2021/22 as set out in the report.</p>	Cabinet (24 May 2022)	No	None	N/A		Cabinet Member for Finance	Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Director of Finance

The Forward Plan

**Cabinet Member Meetings**

**Cabinet Member: Deputy Leader of the Council/Cabinet Member for Children, Education & Young People's Services**  
**Cllr Liz Brighouse OBE**

**15 February 2022**

<b>Item to be considered</b>	<b>Decision Maker</b>	<b>Key Decision (yes/no)</b>	<b>Exempt Information</b>	<b>Consultation</b>	<b>Reason for Amendment (if any)</b>	<b>Cabinet Member</b>	<b>Contact Officer</b>	<b>Report by</b>
<p><b>Formal Approval of Early Years Funding Formula 2022/23</b>                      (Ref: 2021/186)</p> <p>To seek approval for the funding formula for 2 year old and for 3 and 4 year old provision.</p>	Deputy Leader of the Council (15 February 2022)	Yes - Affects more than one division and Capital Expenditure >£1m	None	Schools Forum		Deputy Leader of the Council	Sarah Fogden, Finance Business Partner Tel: 07557 082613	Deputy Director for Education

**24 May 2022**

<b>Item to be considered</b>	<b>Decision Maker</b>	<b>Key Decision (yes/no)</b>	<b>Exempt Information</b>	<b>Consultation</b>	<b>Reason for Amendment (if any)</b>	<b>Cabinet Member</b>	<b>Contact Officer</b>	<b>Report by</b>
<p><b>Proposed Expansion of Woodstock CE Primary School</b>                      (Ref: 2021/231)</p> <p>To seek statutory approval to expand to 2 forms of entry.</p>	Deputy Leader of the Council (24 May 2022)	No	None	Statutory public consultation		Deputy Leader of the Council	Barbara Chillman, Pupil Place Planning Manager Tel: 07554 103418	Deputy Director for Education

The Forward Plan

**Cabinet Member for Highway Management**  
**Cllr Tim Bearder**

27 January 2022

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Charlbury: Hixet Wood - Proposed Waiting Restriction</b>                      (Ref: 2021/172)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Highway Management                      (27 January 2022)</p>	No	None	Key Stakeholders and Local Residents	<p>Decision due date for Cabinet Member for Highway Management changed from 16/12/2021 to 27/01/2022.                      Reason: Further work required.</p>	Cabinet Member for Highway Management	<p>Tim Shickle,                      Group Manager - Traffic &amp; Road Safety                      Tel: 07920 591545</p> <p>Chloe Kirby,                      Engineer                      Tel: 07783 879117</p>	Corporate Director Environment & Place
<p><b>Watlington: Pyrton Lane - Proposed 20mph Speed Limit and Traffic Calming Measures</b>                      (Ref: 2021/178)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Highway Management                      (27 January 2022)</p>	No	None	Key Stakeholders and Local Residents	<p>Decision due date for Cabinet Member for Highway Management changed from 16/12/2021 to 27/01/2022.                      Reason: Further work required.</p>	Cabinet Member for Highway Management	<p>Tim Shickle,                      Group Manager - Traffic &amp; Road Safety                      Tel: 07920 591545</p> <p>Mike Horton,                      Technical Officer - Traffic &amp; Road Safety                      Tel: 07912 474356</p>	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Didcot: B4016 Ladygrove Road - Proposed 40mph Speed Limit</b> (Ref: 2021/094)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Highway Management (27 January 2022)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>	<p>Decision due date for Cabinet Member for Highway Management changed from 18/11/2021 to 27/01/2022. Reason: Further work required.</p>	<p>Cabinet Member for Highway Management</p>	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Jet Dehal, Senior Engineer (Road Agreements Team S&amp;V Engineering 2) Tel: 07767 648708</p>	<p>Corporate Director Environment &amp; Place</p>
<p><b>Oxford: Various Locations - Proposed "Quickways" Active Travel Measures</b> (Ref: 2021/100)</p> <p>To seek approval on whether to progress the proposals.</p>	<p>Cabinet Member for Highway Management (27 January 2022)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>	<p>Decision due date for Cabinet Member for Highway Management changed from 14/10/2021 to 27/01/2022. Reason: Further work required.</p>	<p>Cabinet Member for Highway Management</p>	<p>Naomi Barnes, Project Manager Tel: 07824 528681</p>	<p>Corporate Director Environment &amp; Place</p>
<p><b>Minster Lovell: A4047 - Proposed 40mph Speed Limit</b> (Ref: 2021/203)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Highway Management (27 January 2022)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Highway Management</p>	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Shady Ateeg, Technical Engineer - Road Agreement Team Tel: 07393 001033</p>	<p>Corporate Director Environment &amp; Place</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Oxford: First Turn, Wolvercote - Proposed Amendment to Waiting Restrictions and Zebra Crossing Clearway</b> <i>(Ref: 2021/204)</i></p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Highway Management <i>(27 January 2022)</i></p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Highway Management</p>	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Julian Richardson, Senior Engineer (Road Agreements Team C&amp;W) Tel: 07825 052736</p>	<p>Corporate Director Environment &amp; Place</p>
<p><b>Oxford: Various Locations - Proposed Exclusions for Permit Eligibility within Existing Controlled Parking Zones</b> <i>(Ref: 2021/205)</i></p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Highway Management <i>(27 January 2022)</i></p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Highway Management</p>	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Christian Mauz, Technical Officer Tel: 07392 318873</p>	<p>Corporate Director Environment &amp; Place</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Thame: A329 South of A418 Roundabout - Proposed 40mph Speed Limit</b> (Ref: 2021/206)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Highway Management (27 January 2022)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Highway Management	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Jet Dehal, Senior Engineer (Road Agreements Team S&amp;V Engineering 2) Tel: 07767 648708</p>	Corporate Director Environment & Place
<p><b>Faringdon: Town Centre - Proposed 20mph Zone</b> (Ref: 2021/207)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Highway Management (27 January 2022)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Highway Management	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Lee Turner, Principal Officer - Traffic Schemes Tel: 07917 072678</p>	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Oxford: St Michael's Street - Proposed Prohibition of Vehicles</b> (Ref: 2021/215)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Highway Management (27 January 2022)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Highway Management	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Anthony Kirkwood, Principal Engineer - Traffic &amp; Road Safety Tel: 07392 318871</p>	Corporate Director Environment & Place
<p><b>Banbury and Bodicote: White Post Road and Sycamore Drive - Proposed Waiting Restrictions</b> (Ref: 2021/144)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Highway Management (27 January 2022)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Highway Management changed from 18/11/2021 to 27/01/2022. Reason: Further work required.	Cabinet Member for Highway Management	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Chloe Kirby, Engineer Tel: 07783 879117</p>	Corporate Director Environment & Place

The Forward Plan

24 February 2022

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Kirtlington Village: Proposed 20mph Speed Limit</b> (Ref: 2021/175)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Highway Management (24 February 2022)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Highway Management changed from 27/01/2022 to 24/02/2022. Reason: Further work required.	Cabinet Member for Highway Management	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045</p>	Corporate Director Environment & Place
<p><b>Bicester: Perimeter Road - Proposed New 40mph Speed Limit</b> (Ref: 2021/171)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Highway Management (24 February 2022)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Highway Management changed from 23/12/2021 to 24/02/2022. Reason: Further work required.	Cabinet Member for Highway Management	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Jacqui Cox, Infrastructure Locality Lead - Cherwell Tel: 07919 298304</p>	Corporate Director Environment & Place
<p><b>Chesterton: Alchester Road and Orchard Rise - Proposed Waiting Restrictions</b> (Ref: 2020/137)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Highway Management (24 February 2022)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Highway Management changed from 29/07/2021 to 24/02/2022. Reason: Further work required.	Cabinet Member for Highway Management	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p>	Corporate Director Environment & Place



The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Cowley LTNs - Experimental Traffic Regulation Order</b> <i>(Ref: 2021/191)</i></p> <p>To seek approval on whether to amend, make permanent or remove experimental scheme.</p>	<p>Cabinet Member for Highway Management <i>(24 February 2022)</i></p>	<p>No</p>	<p>None</p>	<p>Key stakeholders, business and local residents</p>		<p>Cabinet Member for Highway Management</p>	<p>Naomi Barnes, Project Manager Tel: 07824 528681</p>	<p>Corporate Director Environment &amp; Place</p>
<p><b>Oxford: Cutteslowe Controlled Parking Zone - Proposed Inclusion of Bourne Close and David Walter Close</b> <i>(Ref: 2021/208)</i></p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Highway Management <i>(24 February 2022)</i></p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Highway Management</p>	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Anthony Kirkwood, Principal Engineer - Traffic &amp; Road Safety Tel: 07392 318871</p>	<p>Corporate Director Environment &amp; Place</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Oxford: Magdalen South Controlled Parking Zone - Proposed amendments in Silver Road</b> (Ref: 2021/209)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Highway Management (24 February 2022)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Highway Management	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Anthony Kirkwood, Principal Engineer - Traffic &amp; Road Safety Tel: 07392 318871</p>	Corporate Director Environment & Place
<p><b>Harwell: B4493 and Village Roads - 20mph and Traffic Calming Measures</b> (Ref: 2021/226)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Highway Management (24 February 2022)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Highway Management	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Ryan Moore, Senior Engineer (Road Agreement Team - S&amp;V) Tel: 07557 082568</p>	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Oxford: Mayfield Road - Proposed Amendment to One Way Restrictions</b> (Ref: 2021/227)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Highway Management (24 February 2022)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Highway Management	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Anthony Kirkwood, Principal Engineer - Traffic &amp; Road Safety Tel: 07392 318871</p>	Corporate Director Environment & Place
<p><b>Oxford: St Leonards Road - Proposed Exclusions for Permit Eligibility and Amendment to Waiting Restrictions and Parking Places</b> (Ref: 2021/228)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Highway Management (24 February 2022)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Highway Management	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Christian Mauz, Technical Officer Tel: 07392 318873</p>	Corporate Director Environment & Place
<p><b>Countywide - Proposed Use of Virtual Parking Permits in Residents Parking Scheme</b> (Ref: 2021/229)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Highway Management (24 February 2022)	No	None	N/A		Cabinet Member for Highway Management	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>James Whiting, Principal Officer - Parking Tel: 07584 581187</p>	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Cherwell and West Oxfordshire Districts - Proposed New and Deleted Disabled Persons Parking Places</b> (Ref: 2021/230)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Highway Management (24 February 2022)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Highway Management	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Anthony Kirkwood, Principal Engineer - Traffic &amp; Road Safety Tel: 07392 318871</p>	Corporate Director Environment & Place
<p><b>Banbury: A422 Stratford Road - Proposed 20mph Speed Limit</b> (Ref: 2021/240)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Highway Management (24 February 2022)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Highway Management	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045</p>	Corporate Director Environment & Place

The Forward Plan

24 March 2022

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Oxford: Ferry Hinksey Road - Proposed Amendment to Waiting Restrictions and Parking Places</b> (Ref: 2021/194)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Highway Management (24 March 2022)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Highway Management changed from 27/01/2022 to 24/03/2022. Reason: Further work required.	Cabinet Member for Highway Management	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Julian Richardson, Senior Engineer (Road Agreements Team C&amp;W) Tel: 07825 052736</p>	Corporate Director Environment & Place
<p><b>Wantage: A417 at Eastern Access to Crab Hill Development - Bus Lane Access</b> (Ref: 2021/181)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Highway Management (24 March 2022)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Highway Management changed from 27/01/2022 to 24/03/2022. Reason: Further work required.	Cabinet Member for Highway Management	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Steve Blackmore, Technical Support Officer Tel: 07551 680649</p>	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Eynsham Village: Proposed 20mph Speed Limit</b> (Ref: 2021/174)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Highway Management (24 March 2022)</p>	No	None	Key Stakeholders and Local Residents	<p>Decision due date for Cabinet Member for Highway Management changed from 24/02/2022 to 24/03/2022. Reason: Further work required.</p>	Cabinet Member for Highway Management	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>James Wright, Traffic &amp; Traffic Schemes Technical Officer Tel: 07789 926984</p>	Corporate Director Environment & Place
<p><b>Kennington: Poplar Grove - Proposed Amendments to Waiting Restrictions</b> (Ref: 2021/210)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Highway Management (24 March 2022)</p>	No	None	Key Stakeholders and Local Residents	<p>Decision due date for Cabinet Member for Highway Management changed from 24/02/2022 to 24/03/2022. Reason: Further work required.</p>	Cabinet Member for Highway Management	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>James Whiting, Principal Officer - Parking Tel: 07584 581187</p>	Corporate Director Environment & Place

The Forward Plan

**28 April 2022**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Shrivenham: Townsend Road - Proposed Traffic Calming Measures</b> (Ref: 2021/037)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Highway Management (28 April 2022)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Highway Management changed from 24/02/2022 to 28/04/2022. Reason: Further work required.	Cabinet Member for Highway Management	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Jet Dehal, Senior Engineer (Road Agreements Team S&amp;V Engineering 2) Tel: 07767 648708</p>	Corporate Director Environment & Place

**Cabinet Member for Travel & Development Strategy**  
**Cllr Duncan Enright**

**5 January 2022**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Burford Experimental Weight Limit - January 2021</b> (Ref: 2021/196)</p> <p>To seek approval as to whether the experimental restrictions ends in February 2022 or is made permanent.</p>	Cabinet Member for Travel & Development Strategy (5 January 2022)	No	None	N/A		Cabinet Member for Travel & Development Strategy	Natalie Moore, Transport Planner Tel: 07917 534327	Corporate Director Environment & Place

The Forward Plan

**Cabinet Member for Public Health & Equality**  
**Cllr Mark Lygo**

**18 January 2022**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Budget Approval for SWOP Equipment Supply &amp; Sharps' Waste Collection Service</b>  <i>(Ref: 2021/224)</i></p> <p>To seek approval for a service budget to increase due to prevailing market conditions.</p>	<p>Cabinet Member for Public Health &amp; Equality  <i>(18 January 2022)</i></p>	<p>Yes - Revenue Expenditure &gt; £500,000</p>	<p>Yes – Category 3 – Commercially Sensitive - Report</p>	<p>N/A</p>		<p>Cabinet Member for Public Health &amp; Equality</p>	<p>Sam Casey-Rerhaye, Health Improvement Practitioner Tel: 07554 103567</p>	<p>Corporate Director of Public Health &amp; Wellbeing</p>